

Social Security Verification Form for F-1 and J-1 On-Campus Employment

To Be Completed By The Student

Student name as it appears on passport: _____
Last First

Date of Birth: (mm/dd/yy) ____/____/____ Current status: F-1 J-1

SEVIS ID number: _____ Columbia UNI: _____

To Be Completed By The Immediate Supervisor at Place of Employment

Employing department or office: _____

EIN: 13-5598093 Telephone number: _____

Start date: (mm/dd/yy) ____/____/____ Hours/week: _____

Job description: _____

Supervisor's name: _____ Title: _____

Supervisor Signature: _____ **Date:** ____/____/____

**Note that SSA will not accept this form if anything is crossed out.

To Be Completed By The International Student Adviser At Columbia University ISSO

Per 8CFR 214.2(f)(9)(i), students are permitted on-campus employment up to 20 hours of per week while classes are in session. Full-time employment is permitted during vacation periods, provided the student intends to register for the subsequent term.

Individuals in the J-1 Student Intern category (item 4 of the DS-2019) are not enrolled students and are not subject to the 20 hrs/per week limitation.

SSA POMS policy allows a student to apply for an SSN up to 30 days in advance of the start date of the I-20 or DS-2019 or the start date of the employment.

I have verified that this individual has an active record in SEVIS, and is eligible for the on-campus employment described above.

Adviser name: _____ DSO/ARO

Adviser signature: _____ **Date:** ____/____/____