

Complete this form to request a payment to an individual for eligible payment types processed by our approved supplier Candex on behalf of the University. Include all supporting documentation, save the completed document as a PDF using the specified naming format, and submit it for processing.

Recipient Information

Jamie Santorini

Full Name

jamiesantorinisemail@gmail.com

Email Address

Engagement Details

Providing insight into constitutional rights and legal interpretation through a lecture series.

Description of Engagement (summarize the purpose or nature of the honoraria)

Guest speaker

Role/Contribution (e.g., lecturer or guest speaker)

12/03/2025

Date(s) of Service

\$ 250.00

Amount

55ABC124

Accounting Codes or SpeedChart

Law Constitutional Rights Lecture

SpeedChart Description

Foreign Individual

Service Location (choose one)



Performed in the United States



Performed outside the United States

By signing, I confirm I have read the [Allowable Payments by Visa Type](#) and acknowledge the recipient qualifies for payment, subject to U.S. tax withholding unless exempt, or if services were performed outside the U.S.

Department Contact

Tim Connelly

Submitted By

(212) 854-1234

Phone Number

Tim
Connelly

Digitally signed by Tim Connelly
Date: 2025.03.05 16:39:50 -05'00'

Law Center for Constitutional Studies

Department Name

12/03/2025

Date Created

Digital Signature

Adobe Digital ID or DocuSign ID